

TENTATIVE MINUTES OF
MEDFORD CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 8, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Rick Cardwell, Councilmember
Guy Knigge, Councilmember
Shari England, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Robert Gonzales (enter 4:33 p.m.),
Austyn Creel (enter 4:35 p.m.)

Guests: Robert Mandevill, Keith McClure, Jason Jump, Barbara Bush, Harvey Bush, Sherrel Copeland, Carmen Schultz, Bradley McCaleb (enter 4:35 p.m.)

The Medford City Council met for its regularly scheduled monthly meeting, on Monday, January 8, 2024 at 4:30 p.m. in the Community Room, 615 N. Front, Medford, Oklahoma. A quorum was present and there was no unscheduled public participation on agenda items. Guy Knigge led with prayer.

Discussion was held for the third time on allowing first floor living on North Main Street. Motion was made by Rick Cardwell to deny the request to allow first floor living on North Main Street, seconded by Steve Zeman. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Discussion was held regarding no longer billing for fire runs except for insurance on rural calls. Motion was made by Steve Zeman to no longer bill beginning February 1, 2024 for a one year trial period, seconded by Rick Cardwell. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Motion to approve City of Medford's Reduction in Force Policy was made by Rick Cardwell, seconded by Gary Bowen. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Discussion was held on allowing organizations to host events in the civic center that would include skates, rollerblades, hoverboards, scooters, etc. in the Civic Center. Motion was made by Gary Bowen, seconded by Steve Zeman to allow the Medford Community in Action Civic Group to host events listed above. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to reject the 2023 Street bids that were received. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

City Manager Report: Cross Project Update – the City employees could possibly construct, but would cost money to maintain, controversy on where to put the Cross. Medford Lions Club is hosting a pancake and sausage dinner at the homecoming game on Friday, January 12th at 4:00. The City is looking at purchasing a track hoe, need to get the financing options. Airport crack seal inspection is scheduled for Wednesday. Replacing registers at Crossroads. The first new golf cart permit has been given out. The Fire Department completed their ISO and will maintain their current status. CMAO Conference is this month, and City Manager will be presenting on the Palmer Loft. There will be a 522 Meeting in Wakita on Thursday that people should attend. Duane is working to get one last bid on the buildings on Cherokee.

Steve Zeman made a motion, seconded by Shari England to approve Minutes of December 11, 2023, Regular Meeting. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Gary Bowen made a motion, seconded by Rick Cardwell to approve the Financial Report for December 2023 in the amount of \$76,609.13. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Steve Zeman made a motion, seconded by Rick Cardwell to approve Claims for December 2023 in the amount of \$66,656.24. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

At 5:06 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Mayor

TENTATIVE MINUTES OF
MEDFORD ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, JANUARY 8, 2024

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Guy Knigge, Councilmember
Shari England, Councilmember
Rick Cardwell, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Robert Gonzales, Austyn Creel

Guests: Robert Mandevill, Keith McClure, Jason Jump (exit 5:18 p.m.), Barbara Bush, Harvey Bush, Sherrel Copeland, Carmen Schultz, Bradley McCaleb

The Medford Economic Development Authority (MEDA) met for its regularly scheduled monthly meeting at 5:06 p.m. on Monday, January 8, 2024, in the Community Room, 615 N. Front St., Medford, OK. There was a quorum present and no unscheduled public participation on agenda items.

Presentation by Parker Stanbaugh (not present) and Duane Thompson on a new business opportunity for Medford and the need to rezone property from residential to commercial.

Update was given by Economic Development Director.

Gary Bowen made a motion, seconded by Steve Zeman to approve Minutes of December 11, 2023, Regular Meeting. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve the Financial Report for December 2023 in the amount of \$144,429.10. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Steve Zeman made a motion, seconded by Rick Cardwell to approve Claims for December 2023 in the amount of \$168,925.98. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

At 5:21 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Chairperson

TENTATIVE MINUTES OF
MEDFORD PUBLIC WORKS AUTHORITY REGULAR MEETING
MONDAY, JANUARY 8, 2024

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Guy Knigge, Councilmember
Shari England, Councilmember
Rick Cardwell, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Robert Gonzales, Austyn Creel

Guests: Robert Mandevill, Keith McClure, Barbara Bush, Harvey Bush, Sherrel Copeland, Carmen Schultz, Bradley McCaleb

The Medford Public Works Authority (MPWA) met for its regularly scheduled monthly meeting at 5:21 p.m. on Monday, January 8, 2024, in the Community Room, 615 N. Front St., Medford, OK. There was a quorum present and no unscheduled public participation on agenda items.

Update was given by MPWA Maintenance Supervisor.

Motion was made by Steve Zeman, seconded by Gary Bowen to approve Minutes of December 11, 2023, Regular Meeting. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Rick Cardwell made a motion, seconded by Steve Zeman to approve Financial Report for December 2023 in the amount of \$54,214.10. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve MPWA Claims for December 2023 in the amount of \$68,263.10. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Yes.

At 5:34 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Chairperson