

TENTATIVE MINUTES OF
MEDFORD CITY COUNCIL REGULAR MEETING
MONDAY, APRIL 8, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Guy Knigge, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

ABSENT: Rick Cardwell, Councilmember
Shari England, Councilmember

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Austyn Creel

Guests: Alan Juhl, Carmen Schultz, Sherrel Copeland, Jason Jump, Keith McClure

The Medford City Council met for its regularly scheduled monthly meeting, on Monday, April 8, 2024 at 4:30 p.m. in the Community Room, 615 N. Front, Medford, Oklahoma. A quorum was present and there was no unscheduled public participation on agenda items. Guy Knigge led with prayer.

Public Nuisance Hearing was held for Lot Twenty-Three (23), Lot Twenty-Four (24), Block Forty-Seven (47), Original Town (Now City) of Medford, Grant County, Oklahoma, a/k/a 304 S. Front, Wayne and Paula Dunagan, Owners. Gary Bowen made a motion to immediately abate the property, seconded by Steve Zeman. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Public Nuisance Hearing was held for Lot Nineteen (19), Lot Twenty (20), Lot Twenty-One (21), Block Seventy (70), Rock Island Addition, City of Medford, Grant County, Oklahoma, a/k/a 316 N. 7th St, Michael Glenn and Michele Woodson, Owners. Gary Bowen made a motion to immediately abate the property, seconded by Steve Zeman. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Public Nuisance Hearing was held for Lot Sixteen (16), Lot Seventeen (17), Lot Eighteen (18), Lot Nineteen (19), Lot Twenty (20), Block Forty-Seven (47), Original Town (Now City) of Medford, Grant County, Oklahoma, a/k/a 316 S. Front St, Jonathan McCluer, Owner. Gary Bowen made a motion to immediately abate the property, seconded by Steve Zeman. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Discussion was held on entering a contingency contract with the Ussery and Levin Law Groups to collect for any PFAS (forever chemicals) damage to your water production system without any upfront cost. Gary Bowen made a motion, seconded by Steve Zeman to approve of entering the contract. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Steve Zeman made a motion, seconded by Gary Bowen to approve the affidavit of completion for REAP Grant GR23-2 for the installation of two new lines of irrigation from the lagoon. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve Resolution 6.37 amending the 2023-2024 General Fund Budget. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

City Manager Report: With the warmer temperatures more people are coming in for their golf cart permits. Father Daughter Dance was on the 6th, had 130 sign up. The Egg Hunt was at the end of March and a great attendance there. The irrigation project is complete. We will start testing storm sirens on Wednesday. The downtown building demolition is about 3 weeks out. OneOK donated 2 trucks to the city. The credit card machines are up and going at the grocery store. KanOkla is bringing fiber to town and has put out a press release. Will be advertising again for the golf cart shed project. Starting to prepare for the 6th street water line and street project.

Steve Zeman made a motion, seconded by Gary Bowen to approve Minutes of March 11, 2024, Regular Meeting. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Steve Zeman made a motion, seconded by Gary Bowen to approve the Financial Report for March 2024 in the amount of \$77,786.49. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Steve Zeman made a motion, seconded by Guy Knigge to approve Claims for March 2024 in the amount of \$121,649.66. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

At 4:42 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Mayor

TENTATIVE MINUTES OF
MEDFORD ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, APRIL 8, 2024

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Guy Knigge, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

ABSENT: Shari England, Councilmember
Rick Cardwell, Councilmember

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Austyn Creel

Guests: Alan Juhl, Carmen Schultz, Sherrel Copeland, Jason Jump, Keith McClure

The Medford Economic Development Authority (MEDA) met for its regularly scheduled monthly meeting at 4:42 P.M. p.m. on Monday, April 8, 2024, in the Community Room, 615 N. Front St., Medford, OK. There was a quorum present and no unscheduled public participation on agenda items.

Economic Development Director Report: The 2nd Industrial Park is now listed in the Department of Commerce's new Sites Ready Program. Working on gathering information from multiple agencies for grant opportunities. Wants to list the 1-acre lot at the Industrial Park with a realtor. The Oklahoma Walking Club will be in Medford on Saturday, April 13th. The city should continue considering adding a program like TextMyGov for city notification purposes. Still working on finishing the 81 Feed & Seed USDA RBDG.

Gary Bowen made a motion, seconded by Steve Zeman to approve Minutes of March 11, 2024, Regular Meeting. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Steve Zeman made a motion, seconded by Gary Bowen to approve the Financial Report for March 2024 in the amount of \$126,367.32. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve Claims for March 2024 in the amount of \$126,365.12. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

At 4:49 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Chairperson

TENTATIVE MINUTES OF
MEDFORD PUBLIC WORKS AUTHORITY REGULAR MEETING
MONDAY, APRIL 8, 2024

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Guy Knigge, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

ABSENT: Shari England, Councilmember
Rick Cardwell, Councilmember

City Staff: Duane Thompson, Kacy Wallace, Jim Shepherd, Austyn Creel

Guests: Alan Juhl, Carmen Schultz, Sherrel Copeland, Jason Jump, Keith McClure

The Medford Public Works Authority (MPWA) met for its regularly scheduled monthly meeting at 4:49 p.m. on Monday, April 8, 2024, in the Community Room, 615 N. Front St., Medford, OK. There was a quorum present and no unscheduled public participation on agenda items.

Update by MPWA Maintenance Supervisor: not present.

Gary Bowen made a motion, seconded by Steve Zeman to approve Minutes of March 11, 2024, Regular Meeting. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve the Financial Report for March 2024 in the amount of \$187,360.22. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

Gary Bowen made a motion, seconded by Steve Zeman to approve MPWA Claims for March 2024 in the amount of \$117,621.60. Motion carried with the following votes:

Knigge – Yes; Zeman – Yes; Bowen – Yes.

At 4:52 p.m. Gary Bowen made a motion to adjourn, seconded by Steve Zeman. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Chairperson