

TENTATIVE MINUTES OF
MEDFORD CITY COUNCIL SPECIAL MEETING
WEDNESDAY, FEBRUARY 28, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

ATTENDEES: Gary Bowen, Mayor
Steve Zeman, Vice-Mayor
Rick Cardwell, Councilmember
Guy Knigge, Councilmember
Dea Mandevill, City Manager
Samantha Grinstead, City Clerk

ABSENT: Shari England, Councilmember

City Staff: Duane Thompson

Guests: Caitlin Henderson, Carmen Schultz

The Medford City Council met for a special meeting, on Wednesday February 28, 2024 at 12:00 p.m. in the Community Room, 615 N. Front, Medford, Oklahoma. A quorum was present and there was no unscheduled public participation on agenda items.

Discussion was held on submitting a grant application with the USDA Rural Business Development Grant for the purpose of purchasing commercial stainless-steel mixers and work tables, commercial dishwasher and reach-in freezer, packing tables, immersion blenders, camera and lenses, label applicator, and other items as may be needed and approved by the USDA for commercial production for Pure Good, LLC.

Steve Zeman made a motion to approve Resolution 6.34 authorizing the application for the USDA Rural Business Development Grant, seconded by Rick Cardwell. Motion carried with the following votes:

Cardwell – Yes; Knigge – Yes; Zeman – Yes; Bowen – Yes; England – Absent.

At 12:17 p.m. Steve Zeman made a motion to adjourn, seconded by Rick Cardwell. Motion carried with all voting yes.

Samantha Grinstead, City Clerk

Gary Bowen, Mayor